

# DEMAREST BOARD OF EDUCATION

## MINUTES – COW/REGULAR MEETING

*LIBRARY – COUNTY ROAD SCHOOL*

*August 18, 2015*

### I. OPENING

#### A. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

#### B. Roll Call: Cantatore, Geller, Kirtane, Molina, Verna, Woods and Holzberg were present. Also present: Michael Fox, Superintendent; Tom Perez, Board Secretary

#### C. The meeting was of August 18, 2015 called to order.

### II. ADJOURN TO EXECUTIVE SESSION

#### A. President Holzberg read the resolution pertaining to the executive session of the Board of Education meeting as it complies with the Open Public Meetings Act.

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss personnel appointments of teaching staff.

#### B. It was moved by Verna, seconded by Geller and approved by unanimous voice vote to enter the Executive Session at 6:32 p.m. to discuss personnel appointments of teaching staff.

### III. REOPEN PUBLIC MEETING

President Holzberg reconvened the public meeting at 7:00 p.m. with the reading of the resolution pertaining to the resumption of the public session of the Board of Education meeting as it complies with the Open Public Meetings Act.

**WHEREAS**, consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn from executive session to resume the open session of this meeting.

### IV. PLEDGE OF ALLEGIANCE

President Holzberg led the pledge of allegiance.

### V. APPROVAL OF MINUTES OF THE MEETINGS

It was moved by Woods, seconded by Molina and approved by unanimous voice vote to accept the minutes of the COW/Regular Meeting and the Executive Session held on July 21, 2015.

### VI. CORRESPONDENCE

There was no correspondence this month to review.

**VII. BOARD PRESIDENT'S REPORT**

President Holzberg welcomed everyone and exclaimed this is a momentous summer meeting. We are saying goodbye to an administrator we love and welcoming a new administrator. She hoped all were enjoying their summers.

**VIII. SUPERINTENDENT'S REPORT**

Mr. Fox said this is an exciting summer. He spoke about how well the 1:1 initiative is going and noted the policy committee will report on it later. Our computer technicians were done formatting the new laptops weeks ago, which is way ahead of schedule. The program, led by Jon Regan, is expected to roll out to parents on September 3 and all students should have their new computers within the first full week of school.

Mr. Fox also spoke about the summer schedule including the scavenger hunt on August 26 and the new staff breakfast on August 27. The Back-to-School Nights have been set and dates will be provided soon. Mr. Fox complimented the building principals. He also spoke about the cubbies that were installed in classrooms at County Road School and how happy the veteran staff is with them. Mr. Fox commented that Mr. Mazzini has a great vision for County Road School and more improvements will be made in the future. He spoke about the garden at Demarest Middle School and the great produce we are able to harvest. Mr. Fox complimented Mr. Perez on doing a great job managing all of the many projects we have going on this summer.

Lastly, Mr. Fox congratulated Mr. Jonathon Regan. Mr. Fox explained that Mr. Regan was his first hire 10 years ago. Since then, Mr. Regan has been a tremendous instructional leader and has a great deal of experience teaching teachers. Mr. Fox is elated to name Mr. Regan principal of Demarest Middle School.

**IX. REVIEW OF AGENDA**

- A. Board members reviewed the items.
- B. It was moved by Woods, seconded by Kirtane and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion.
- D. It was moved by Kirtane, seconded by Woods and approved by unanimous voice vote to close the meeting to public discussion.

**X. ACTIONS****A. Instruction – Staffing**

1. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to accept the resignation of Anthony Giaconia, 8<sup>th</sup> Social Studies Teacher, effective July 24, 2015, as recommended by the Chief School Administrator.

2. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of Christine Reynolds, BA Step 1, as 8<sup>th</sup> Grade Social Studies Teacher for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986, c.116 (revised 6/30/98).

3. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve the part-time provisional employment of Alexandra Avillo, MA Step 1 (.625), as Grade K-4 Resource Room Teacher for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986, c.116 (revised 6/30/98).

4. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of Kathleen Forma, MA+60 Step 3, as 4<sup>th</sup> Grade Teacher for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986, c.116 (revised 6/30/98).

X. ACTIONS (Continued)A. Instruction – Staffing (Continued)

5. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve/amend the following stipend position for the 2015/2016 school year, as recommended by the Chief School Administrator:

<u>STIPEND POSITION</u>	<u>TEACHER</u>	<u>AMOUNT</u>
Boys Basketball	C. Nerkizian	\$2,081.00
Girls Basketball	C. Reynolds	\$2,081.00
Girls Volleyball	C. Nerkizian	\$2,081.00
Boys/Girls Soccer	V. DeMaio	\$2,081.00
Boys/Girls Track	G. Torres/D.Ruberto	\$2,081.00 p.p.

6. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of Sarah Kim, MA Step 1 (non-tenure track), as 4<sup>th</sup> Grade Teacher (FMLA/NJFLA one-year leave replacement for DelCorral) for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

7. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve guide movement for Colleen Appelblatt from MA to MA+16, Step 4, for the 2015/2016 school year, effective September 1, 2015, as recommended by the Chief School Administrator.

8. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve the reassignment of Tara Kelly from Grade K-1 Resource Room Teacher to Grade K-1 Learning Language Disabled (LLD) Teacher for the 2015/2016 school year, as recommended by the Chief School Administrator.

9. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of Joseph Fritz as a substitute teacher for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

10. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve the following substitutes for the 2015/2016 school year, as recommended by the Chief School Administrator:

Lauren Agresta	Jodi Braunstein	Angela Bussanich
Stephanie Ceccon	Mary Kate Corzo	Crystal Cooke
Brittney Decotiis	Maria Drummond	Regina Eftychiou
Anne Feifer	Vince Gianetti	David Gold
Arlene Hagendorf	Marilyn Halprin	Carly Huff
Anju Kapoor	Donna Kemp	Elizabeth Koch
Ellen LaMendola	Ozelle Lesser	Gunjan Mehta
Amir Moussavi	Frank Noviello	Maureen Panagi
Sandra Pepe	Andrea Powers	Heather Rockwell
Susan Rokeach	Debra Rosenstock	Courtney Ross
Jennifer Ross	Laura Schachter	Ryan Schmid
Jason Schoenfelder	Sylvia Schoeppler	Danielle Sheinman
Sue Welzer		

X. ACTIONS (Continued)**B. Instruction – Pupils/Programs**

1. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve participation in the following Northern Valley Regional High School District Programs for the 2015/2016 school year, as recommended by the Chief School Administrator:

<u>NVRHS PROGRAM</u>	<u>PROGRAM COST</u>
Curriculum & Instruction	\$27,762
Staff Development	19,527
Criterion-Referenced Testing	1,600
Substance Abuse	-0-
Valley Interdisciplinary/Convocation (VIA)	800
Region III Special Education	48,743
SLICE of PIE Tuition	9,468
Psychiatrist	1,100
Occupational & Physical Therapy (OT \$88,000; PT \$17,316)	105,316
Region III Summer Tuition	887
Valley Tuition	71,092
Transportation	TBD
Technology Support	58,000
Behavioral Tuition	45,051
Orton-Gillingham Program	550

2. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve an annual contract with Bergen County Special Services School District for the continuation of Hospital Instruction for the 2015/2016 school year, as recommended by the Chief School Administrator.

3. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve an Out-of-State Tuition Contract with Eagle Hill School in Greenwich, Connecticut for Student ID #6017169085 in the amount of \$52,000 for the 2015/2016 school year, as recommended by the Child Study Team.

4. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve Special Education Tuition contracts for the Summer K-8 Program with Northern Valley Regional High School District for five (5) students (Student ID #'s 2529758090, 6797028013, 9285614360, 6149152319 and 5941246935) at a cost of \$887 per student plus an additional \$1,280 for 1:1 aides as needed for 3 students, for the period July 1 – 31, 2015, as recommended by the Child Study Team.

5. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve a Special Education Tuition contract for the Valley Program Special Classes with Northern Valley Regional High School District for one (1) student (Student ID # 2780639553) at a cost of \$6,462.91 for the period July 1 – 31, 2015, as recommended by the Child Study Team.

6. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to the Orton-Gillingham Program with Northern Valley Regional High School District for five (5) students (Student ID #'s 2794595712, 3349126918, 7822697763, 3890703423 and 6575644800) at \$550 per student for a total amount of \$2,750 for the period July 1 - 31, 2015, as recommended by the Child Study Team.

7. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve Extended Year Special Education Tuition contracts for the Valley Program Special Classes with Northern Valley Regional High School District for five (5) students (Student ID #'s 3664912243, 5345952464, 2345727744, Local ID 262087 and Local ID 292004) for the period July 1, 2015 – June 30, 2016 at a cost of \$71,092 per student, as recommended by the Child Study Team.

X. ACTIONS (Continued)

**B. Instruction – Pupils/Programs (Continued)**

8. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve a contract Northern Valley Regional High School District for a 1:1 aide for Student ID# 262087 attending Valley Program Special Classes for the period July 1, 2015 – June 30, 2016 at a cost of \$44,880, as recommended by the Child Study Team.

9. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve Special Education Tuition contracts with Northern Valley Regional High School District for four (4) students (Student ID #'s 9293227019, 3364503528, 1798756709 and 9713718190) to attend the TIP Program for the period July 1, 2015 – June 30, 2016 at a cost of \$45,051 per student, as recommended by the Child Study Team.

10. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve a Non Domiciled Tuition Agreement with Mr. Sugarman & Mrs. Mayer for their children to attend Demarest Public Schools during the 2015/2016 school year as non-residents pending domicile, at annual rates of \$14,871 for Fourth Grade and \$15,715 for Kindergarten, as recommended by the Chief School Administrator.

11. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve a Non Domiciled Tuition Agreement with Mr. & Mrs. Sherman for their child (ID # 7235188920) to attend seventh grade at Demarest Middle School for the 2015/2016 school year pending domicile, at an annual rate of \$17,025, as recommended by the Chief School Administrator.

12. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve a Special Education Tuition contract with the Cresskill Board of Education for Student ID # 7814534865 to attend Mainstream Middle School Program and Resources Center Special Classes for the 2015/2016 school year at a cost of \$13,976, as recommended by the Child Study Team.

13. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve the Cresskill Board of Education to provide an individualized 1:1 aide for Student ID #7814534865 at a cost of \$29,920, Resource Room services at a cost of \$7,200 and additional speech services at a cost of \$50 per 30 minute session (to be paid monthly, as invoiced) for the 2015/2016 school year, as recommended by the Child Study Team.

14. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve the 2015 Demarest Middle School Soccer and Volleyball schedules for the 2015/2016 school year, as recommended by the Chief School Administrator.

Day	Date	Opponent	Home/Away
Monday	09/21	Norwood	Home
Tuesday	09/22	Old Tappan	Home
Monday	09/28	Northvale	Away
Thursday	10/01	Haworth	Away
Monday	10/05	Closter	Away
Tuesday	10/06	Harrington Park	Home
Thursday	10/08	Norwood	Away
Tuesday	10/13	Old Tappan	Away
Wednesday	10/14	Northvale	Home
Monday	10/19	Haworth	Home
Wednesday	10/21	Closter	Home
Thursday	10/22	Harrington Park	Away
Week of	10/26	Tournament	

X. ACTIONS (Continued)**B. Instruction – Pupils/Programs (Continued)**

15. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to approve a Non Domiciled Tuition Agreement with Mr. & Mrs. Fernandez for their children to attend Demarest Public Schools during the 2015/2016 school year as non-residents, pending domicile, Grades K, 1, 5 and 6, based on approved tuition rates, as recommended by the Chief School Administrator.

16. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to replace Dr. Emily Codey with Jonathon Regan as the District Harassment, Intimidation and Bullying (HIB) Coordinator for the 2015/2016 school year, effective September 1, 2015, at an annual stipend of \$10,000 prorated, as recommended by the Chief School Administrator.

**C. Support Services – Staffing**

1. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to accept the resignation of Dr. Emily Codey, Principal of Demarest Middle School, effective August 13, 2015, as recommended by the Chief School Administrator.

2. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to accept the resignation of Colleen Allmers, Instructional Aide Step 4, at Luther Lee Emerson School effective July 31, 2015, as recommended by the Chief School Administrator.

3. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of the following as Instructional Aides for the 2015/2016 school year, not to exceed 29 hours weekly, based on the Student's Individual Education Plan (IEP), as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98):

Su Bai (Step 3)

Joanna Butti (Step 4)

4. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of Meaghan Williams, RN, as part-time 10-month Health Aide/Teachers' Assistant for the 2015/2016 school year at County Road and Luther Lee Emerson Schools, at a rate of \$28.93 per hour, not to exceed 29 hours per week, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

5. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of Choi Yoon Jin, Step 1, as Instructional Aide for the 2015/2016 school year at Demarest Middle School, not to exceed 29 hours per week, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

6. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the following school bus drivers for 2015/2016 school year, as recommended by the Chief School Administrator:

Resat Cazimoski Michael Bolt Hrant Mekhsian Yordanis Morales Louis Vogel

7. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the following school bus drivers to transport students to sporting events during the 2015/2016 school year at a rate of \$75 each, as recommended by the Chief School Administrator:

Resat Cazimoski Michael Bolt Hrant Mekhsian Yordanis Morales Louis Vogel

X. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

8. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the following custodial staff assignments (\* CDL) as per contract, for the 2015/2016 school year, effective September 1, 2015, as recommended by the Chief School Administrator.

<u>County Road School</u>		<u>Demarest Middle School</u>	
Louis Vogel *	7:15a – 3:45p	James Hayes	3:30p – 12:00a
Bill Breakfield (.625) 10 month	3:45p – 8:45p	Hrant Mekhsian *	7:00a – 3:30p
<u>Luther Lee Emerson School</u>		Patricio Rosero-Villacres	10:30a – 7:00p
Yordanis Morales *	7:00a – 3:30p	Fitni Redzeqi	3:30p – 12:00a
Santiago Reborio	3:30p – 12:00a	Michael Bolt * (.5) 10 month	4:30p – 8:30p
Gerald Scandiffio(.5) 10 month	3:30p – 7:30p	Aram Yakoubian(.5) 10 month	3:30p – 7:30p

9. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve Patricio Rosero-Villacres, Custodian, to receive a Longevity Stipend in the amount of \$1,000 prorated effective September 1, 2015, for the 2015/2016 school year, as recommended by the Chief School Administrator.

10. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to confirm additional hours for Therese Fortunato, Instructional Aide, not to exceed 60 hours during the month of July and August to assist as a library aide, as recommended by the Chief School Administrator.

11. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the reassignment of Therese Fortunato from Instructional Aide to Media Specialist Aide, Step 17, for the 2015/2016 school year, as recommended by the Chief School Administrator.

12. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to accept the resignation of Crystal Cooke, Instructional Aide Step 4, at Luther Lee Emerson School effective July 31, 2015, as recommended by the Chief School Administrator.

13. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to accept the resignation of Brittny DeCotiis, Out of District Instruction Aide, Step 2, effective August 18, 2015, as recommended by the Chief School Administrator.

14. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the employment of Amir Moussavi, Step 2, as Instructional Aide at Luther Lee Emerson School for the 2015/2016 school year, not to exceed 29 hours weekly, based on the Student’s Individual Education Plan (IEP), as recommended by the Chief School Administrator.

15. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve the following Instructional Aides assignments for the 2015/2016 school year, based on the Student’s Individual Education Plan (IEP), as recommended by the Chief School Administrator.

<u>Employee Name</u>	<u>County Road School</u>	<u>Student ID# No.'s</u>
Lauren Agresta		262005
Stephanie Ceccon		272015, 272045
Brenda Gensone		262068
Debra Rosenstock		282006
Ashely Villegas		272018

X. ACTIONS (Continued)C. Support Services – Staffing (Continued)*Resolution # 15 Continued*

<u>Employee Name</u>	<u>Luther Lee Emerson</u>	<u>Student ID# No.'s</u>
Su Bai		262009
Jodi Braunstein		242057
Joanna Butti		252030, 252051, 252072
Lara Dominianni		262017
Stephanie Hios		252088
Gunjan Mehta		252070, 252005
Hyewon Mohanram		242089
Dena Monopoli		242009, 242016, 242005, 242087
Amir Moussavi		242001
Maureen Panagi		252047
Michele Whitney		252003, 252026
TBD		242075

Demarest Middle School

<u>Employee Name</u>	<u>Student ID# No.'s</u>
Kimberly Alicea	202053, 232089, 232009, 212095, 212035
Leslie Berkman	202080, 202052, 212108, 212078, 212001
Jin Yoon Choi	202063, 202034, 212042, 202110, 202004
Mayuli Copeland	212113
Theresa Flannery	222092, 222030, 232066, 232051, 222094
Jeong Mi Lee	222086
Aleen Santana	222010, 222007, 222093, 212092, 202013
Rochelle Weiss	202005, 202010, 202042

16. It was moved by Verna, seconded by Woods and approved by unanimous roll call vote to approve a Memorandum of Agreement (prorated) with Jonathan Regan as Principal of Demarest Middle School for the 2015/2016 school year, effective September 1, 2015, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Transportation Route #1-2015 to Luther Lee Emerson School located at 15 Columbus Road, County Road School located at 130 County Road and Demarest Middle School located at 568 Piermont Road for the 2015/2016 school year, as recommended by the Chief School Administrator.

2. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve continued participation with the Borough of Demarest "Safe Routes to School" Program funded by the Federal Highway Administration, as recommended by the Chief School Administrator.

3. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the first payment in the amount of \$120,906.00 to Billy Contracting and Restoration, Inc. for the Luther Lee Emerson Partial Roof Replacement project, as reviewed by EI Associates and as recommended by the Chief School Administrator.

4. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Dr. Tamar Petras of the Kahan Center as an approved vendor to provide psychological evaluations on behalf of the Child Study Team, as recommended by the Chief School Administrator.



X. ACTIONS (Continued)**D. Support Services – Board of Education (Continued)**

5. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve continued participation in the Middlesex Regional Educational Services Commission (MRESC) Electric and Natural Gas co-operatives, as recommended by the Chief School Administrator.

6. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve membership of Tom Perez, School Business Administrator, in the NJASBO professional development program for the 2015/2016 school year at a cost of \$525, as recommended by the Chief School Administrator.

7. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the PTO Wish Lists for the 2015/2016 school year (as distributed), as recommended by the Chief School Administrator.

8. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the following resolution, as recommended by the Chief School Administrator.

**BE IT RESOLVED** to approve the following resolution:

**WHEREAS**, the Superintendent has presented his action plan for proposed merit bonus criteria to the Board for the 2015-2016 school year in accordance with Article IV, Item 2, of his Employment Agreement;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves of the Superintendent's action plan for the attainment of merit criteria for the 2015-2016 school year in accordance with the merit provision for additional compensation contained in the Superintendent's Employment Agreement; and

**BE IT FURTHER RESOLVED**, that the Superintendent is hereby authorized to submit his proposed action plan for the attainment of the merit criteria set forth therein to the Executive County Superintendent for review and approval in accordance with N.J.A.C 6A:23A-3.1 (E)(10-11), as per personnel attachment II.

9. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Worth Ave. Group to provide insurance coverage for MacBook Air laptops being provided to students in grades 5-8 as part of the district's 1:1 initiative at a cost of \$66 per unit, as recommended by the Chief School Administrator.

10. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the job description for Curriculum Coordinator, as recommended by the Chief School Administrator.

11. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to table the following resolution, pending further discussion of fees for facility usage:

Move to approve the request of the SJ Enrichment/Beyond Sports Management (BSM) to utilize the Demarest Middle School field for sports activities on Mondays and Thursdays (4:00 – 7:30 p.m.) and Saturdays (1:30 – 3:30 p.m.) from September 10 through November 16, 2015, at a rate of \$25 per hour (total \$2,250), as recommended by the Chief School Administrator.

**E. Support Services – Fiscal Management**

1. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to confirm the July 16 – 31, 2015 payroll in the amount of \$68,550.05.

X. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

2. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to confirm the August 1 – 15, 2015 payroll in the amount of \$72,459.83.

3. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the July 2015 bills in the amount of \$576,558.43 as follows:

<u>Subtotal Per Fund</u>		<u>Amount</u>
10 General Current Fund Expense Funds	\$	319,255.96
12 Capital Outlay		233,102.47
20 Special Revenue		<u>24,200.00</u>
Total	\$	<u>576,558.43</u>

4. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez, certify that as of July 31, 2015, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of July 31, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to acknowledge receipt of the June 30, 2015 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to confirm the following transfers for July 2015:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-218-320	Guidance Purch Prof Ed Services	12,500
11-000-219-320	Child Study Purch Prof Ed Services	2,750
11-000-291-290	Employee Benefits Other Benefits	22,421
11-000-222-610	Educ Media Material & Supplies	15
11-000-230-895	General Admin BOE Dues & Fees	1,100
11-000-240-105	School Admin Salaries Secretary	6,140
11-000-240-610	School Admin Materials & Supplies	1,000
11-000-230-100	General Admin Salaries	34,990
11-000-262-100	Custodial Salaries	52,552
11-000-262-300	Custodial Purch Prof & Tech Services	2,740
11-000-262-890	Custodial Other Objects	34,198
11-000-262-621	Custodial Energy Natural Gas	13,000
11-000-266-330	Security Purch Prof Services	10,000
11-000-261-420	Required Maint Cleaning, Repairs & Maint	9,000
11-213-100-610	Resource Room General Supplies	2,150
11-401-100-610	Co-curricular Supplies & Materials	1,000
12-120-100-730	Capital Outlay Instructional Equip Grades 1-5	<u>5,775</u>
		\$211,331

X. ACTIONS (Continued)E. Support Services – Fiscal Management (Continued)*Resolution # 7 Continued*

To:	Account	Amount
11-000-218-390	Guidance Other Purch Prof Services	12,500
11-000-219-390	Child Study Other Purch Prof Services	2,750
11-000-221-104	Improvement of Instruction Salaries Other Prof	8,510
11-000-221-390	Improvement of Instruction Other Purch Prof Svcs	3,500
11-000-221-500	Improvement of Instruction Other Purch Services	500
11-000-221-890	Improvement of Instruction Other Objects	500
11-000-222-890	Educ Media Other Objects	15
11-000-230-890	General Admin Misc Expenditures	1,100
11-000-240-103	School Admin Salaries Principals	6,140
11-000-240-890	School Admin Other Objects	1,000
11-000-251-100	Central Services Salaries	34,990
11-000-251-500	Central Services Other Purch Services	2,750
11-000-251-890	Central Services Other Objects	1,250
11-000-261-100	Required Maintenance Salaries	70,000
11-000-261-340	Required Maintenance Purch Tech Services	9,000
11-000-262-420	Custodial Cleaning, Repairs, Maintenance	240
11-000-262-440	Custodial Other Equipment Rentals	29,750
11-000-266-490	Security Other Purch Prop Services	12,500
11-000-291-242	Benefits Other Retirement Benefits	5,200
11-000-291-260	Benefits Workmen's Compensation	211
11-204-100-640	LLD Textbooks	2,150
11-402-100-610	Athletics Supplies & Materials	1,000
12-204-100-730	Capital Outlay Instructional Equip LLD	<u>5,775</u>
		\$211,331

F. Other

1. It was moved by Cantatore, seconded by Molina and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, September 8, 2015 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

2. It was moved by Cantatore, seconded by Molina and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, September 15, 2015 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XI. REPORTS

K. Woods reported on the minutes of the Buildings & Grounds Committee Meeting from July 29, 2015:

The committee is interested in installing a wall in the media center at LLE and creating small instruction space. Mr. Perez was going to get quotes. The committee also spoke about landscaping improvements at all three schools and shades for doors/windows at County Road School.

The board further discussed the wall and landscaping.

XII. REPORTS (Continued)

E. Cantatore reported on the minutes of the Policy Committee Meeting from earlier that evening, which only included revising the 1:1 Technology Usage policy. The revised policy will be on the agenda for approval at the next meeting.

Tom Perez discussed the ongoing building projects. Specifically, he discussed the lighting project at County Road School and explained the contractor miscounted when he originally provided his proposal. The cost should be about \$12,000 but he will only charge us about \$5,200. In regards to the library wall at Luther Lee Emerson School, Mr. Perez explained the amount a contractor provided us is well below what we projected. Mr. Perez spoke about the kitchen project at Luther Lee Emerson and clarified that the work will begin this coming Monday and will take three to four days. He noted the partial roof replacement at LLE is completed and the first payment is on the agenda this evening. Lastly, he spoke about replacing the Styrofoam lunch trays with biodegradable cardboard trays. We received three quotes and one quote came within budget, so we will order them now for September but wants to confirm the remaining Styrofoam trays are used or disposed of properly.

XIII. PUBLIC DISCUSSION

A. It was moved by Woods, seconded by Geller and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.

1. Mr. Jon Regan thanked the board for the opportunity to be Principal. He is thrilled and honored. He has spent one-third of his life in Demarest and promises to give this position his all.

B. It was moved by Woods, seconded by Geller and approved by unanimous voice vote to close the meeting to public discussion.

XIV. EXECUTIVE SESSION, as needed

There was no additional time needed.

XV. ADJOURNMENT

A. It was moved by Kirtane, seconded by Geller and approved by unanimous voice vote to adjourn at 8:10 p.m.

Respectfully submitted,



Thomas J. Perez  
School Business Administrator/Board Secretary